

HILLY FIELDS MIDSUMMER FAYRE

Saturday 25 June 2022, 12 - 5pm

STALLS INFORMATION SHEET (NON CATERING STALLS)

Brockley Society welcomes you to the 47th Hilly Fields Midsummer Fayre, the biggest annual community event in the area. About 5,000 people of all ages enjoy the wide range of stalls, activities and entertainments. We are moving towards a 'green' and sustainable policy, using paper instead of plastic and drinks in cans, not plastic bottles. For environmental reasons we do not allow helium balloons or "Silly String" to be sold.

STALL CATEGORIES

Stalls will be grouped into categories based on what they offer:

- *Community & Services (C&S)*
- *Arts & Crafts (A&C)* (both outside and in the marquee)
- *Bric-à-Brac (BB)*
- *Food-related (F)* (NOT catering or cake stalls)

PITCHES AND COST

Pitch/Stall	Size	Location	Cost	Amenities
Single pitch	approx 3m x 3m	Outdoors	£25	None – bring your own table and chair
Double pitch	approx 6m wide x 3m deep	Outdoors	£50	None – bring your own table and chair
Marquee stall*	approx 2.5m (6ft) wide	Marquee	£45	Table (6ft) and chair provided

*Marquee stalls only for *Arts & Crafts (A&C)*

BOOKING AND PAYMENT

- Complete the *stall application form*
- Email it **NO LATER THAN Monday 20 June 2022** to: stalls@brockleysociety.org.uk
- You will receive an email with your online **invoice***
- Pay electronically: include the **invoice no. & your name** as reference to identify your payment
- All stalls must be **paid for NO LATER THAN Thursday 23 June 2022**

*Once payment has cleared, your online invoice will show **PAID**. The Fayre is organised entirely by volunteers. Please give us time to process your application. The treasurer will check payments once you are on the field. Try to print your invoice and bring it on the day. Bookings are accepted on a first come, first served basis and are non refundable. We will adhere to GDPR guidelines with your personal data.

SETTING UP: 9.30-11.30am

- **Access** is from Hilly Fields Crescent. Queue down Tyrwhitt Road, SE4 1QA. **Only 1 car per stall**
- **Avoid the early rush** if you need less time to set up: all positions are good. Marquee stalls are pre-allocated.
- **Pitches are allocated on arrival** by stewards to the next available space in your pre-selected category.
- The stewards' decision is final.
- **You must unload and move to the free car park before you set up your stall.** Stewards will watch your goods.
- All cars must be off the field by 11.30am
- **CAUTION:** When driving through the field, switch your warning lights ON, drive no faster than 5mph

TAKING DOWN: 5pm onwards

- The fayre ends at 5pm, but for safety reasons, you cannot bring cars on site **until 5.30pm**
- Please collect and take away all your belongings and rubbish from both your pitch and the surrounding area

GUIDE

- There is no power supply or equipment provided.
- **BRING WHAT YOU NEED:** water, sunscreen, bin bags.
- Selling food or alcohol, broadcasting music or using amplifiers or generators are strictly prohibited.
- Outdoor pitches: an umbrella or gazebo can be useful.
- A single pitch size is equivalent to a standard gazebo.
- The Brockley Society reserves the right to refuse access to the site.